

13 - 17 November 2023
PRESS TERMS & CONDITIONS

1. DEFINITIONS AND INTERPRETATION

- 1.1. In these terms & conditions: **Do Not Disturb** means **Do Not Disturb Ltd.**; **Do Not Disturb Materials** means all materials, drawings, logos, images, tools, equipment, specifications and data in whatever media or format including without limitation the Promotional Materials created or developed by **This is Beyond Limited** or **Do Not Disturb**, its officers, employees, agents or contractors in connection with the Exhibition; **Application** means the application or booking form from the proposed Journalist and accepted by **Do Not Disturb** as an 'Approved Journalist' (which shall exclude any invitation issued by **Do Not Disturb**); **Journalist** means the person and/or company whose details are set out in the Application; **Press Information** means the Journalist's company name and any other company information related to the **Journalist** and any **Delegate** of such person or company; **Contract** means these terms and conditions between the Journalist and **Do Not Disturb** for the Journalist to attend the Exhibition which includes the Application; **Control** means the beneficial ownership of more than 50% of the issued share capital of a company or the legal power to direct or cause the direction of the general management of the company, and Controls, Controlled and the expression change of Control shall be construed accordingly; **Delegate** means any person sent and authorised to represent the **Journalist** at **Do Not Disturb**; **Exhibition** means **Do Not Disturb**; **Exhibitor** means any person or entity attending an Exhibition in such capacity; **Force Majeure** means, in relation to either party, any circumstances beyond the reasonable control of that party including but not limited to any acts of god, epidemics, pandemics, COVID-19 (including but not limited to the COVID-19 pandemic), coronavirus, swine flu, bird flu, and any mutations of any of them, fires, explosions, earthquakes, floods, volcanic eruptions, ash clouds, storms, tempest, lightning, climate change, strikes or lockouts, riots, civil commotions, war, rebellion, or harmful acts for political reasons, any terrorist, biochemical attacks, cyber attacks, national mourning or other similar national or regional event or purposes, material or national emergency, terrorist or military activity, labour disputes, airlines disturbances or cessation, civil disturbances, explosions, inevitable accident, failure of third party suppliers, failure of network and communications providers, failure of utility supply of any kind e.g. water, gas, electricity, interventions, government actions or regulations or restrictions by national or local authorities or in each case any circumstances, events, consequences or occurrences arising from or associated with any of these things or matters defined as Force Majeure in this clause; **GBP and £** means British pounds sterling; **Intellectual Property Rights** means patents, utility models, rights to inventions, copyright and neighbouring and related rights, moral rights, trademarks and service marks, business names and domain names, rights in get-up and trade dress, goodwill and the right to sue for passing off or unfair competition, rights in designs, rights in computer software, database rights, rights to use, and protect the confidentiality of, confidential information (including know-how and trade secrets) and all other intellectual property rights, in each case whether registered or unregistered and including all applications and rights to apply for and be granted, renewals or extensions of, and rights to claim priority from, such rights and all similar or equivalent rights or forms of protection which subsist or will subsist now or in the future in any part of the world. **Materials** means all materials, drawings, logos, images, specifications and data supplied by the Journalists to **Do Not Disturb** in connection with the Exhibition; **Official Function** means ONLY an event or function organised or promoted by **Do Not Disturb**; **Promotional Material** means the promotional brochure or other marketing materials produced by **Do Not Disturb** in relation to the Exhibition; **Rules & Regulations** means regulations of the Venue or the regulations **Do Not Disturb** provided from time to time to the Journalist including any guide to the Exhibition; **Services** means the services to be provided by **Do Not Disturb** to the Journalist under these Terms; **Single Participation Fee** means the amount of fee payable by the Journalist; **Start Date** means the original start date of the Exhibition stipulated by **Do Not Disturb** at the time when the Exhibition is first promoted; **Do Not Disturb IPRs** means all Intellectual Property Rights subsisting in the Exhibition and the **Do Not Disturb Materials** [excluding any Information incorporated in them]; 13.1; **Terms** means these terms and conditions; **Venue** means the site at which the Exhibition is to be held as stipulated from time to time by Do Not Disturb. A reference to

applicable laws, a statute or statutory provision is a reference to it as amended, extended or re-enacted from time to time and includes any subordinate legislation made from time to time under the same. Any words following the terms **including, include, in particular, for example** or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms. A reference to **writing** or **written** includes email.

2. TERMS OF THE CONTRACT

- 2.1. The terms of this Contract constitute the entire contract between the parties, superseding and extinguishes all previous contracts, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter. All other terms, invitations, representations or statements whether oral or in writing, expressed or implied by statute or otherwise, are excluded to the fullest extent permitted by law. The Journalist accepts that save for the terms of this Contract no reliance has been made on any such representations or statements when entering into the Contract and that by entering into the Contract it does not rely on and shall have no remedies in respect of any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in the Contract. The Journalist agrees that it shall have no claim for innocent or negligent misrepresentation based on any statement in the Contract.
- 2.2. Any variation or amendment to the Contract must be agreed in writing by a duly authorised person on behalf of **Do Not Disturb**.
- 2.3. Subject to the terms of this Contract in respect of Force Majeure, cancellation or postponement, **Do Not Disturb** may, from time to time, vary or amend any of the Terms, provided that such variations or amendments do not operate to materially diminish or adversely affect the rights reserved to the Journalist under the Contract.
- 2.4. Any dates or times given in this Contract which relate to or reference the Start Date shall mean the original Start Date and not any new Start Date as a result of any postponement or cancellation or change unless **Do Not Disturb** stipulates in writing that any specific Terms shall be amended or varied to reflect or reference the new Start Date.

3. HOSTED PRESS

- 3.1. Hosted Press will receive the following:
 - 3.1.1. Pre-scheduled appointments with Exhibitors on the dates that the Exhibition is officially open.
 - 3.1.2. Access to the **Do Not Disturb** official function and programming that take places on the dates of the Exhibition.

4. TRAVEL & ACCOMMODATION

Travel

- 4.1. The Journalist shall be responsible for arranging all travel requirements to and from the Exhibition at their own costs including their own transfers to and from the airport for all arrivals and departures.

Accommodation

- 4.2. The Journalist's accommodation selection for attendance at the Exhibition must be finalised and **Do Not Disturb** on or before 38 days prior (6 October 2023) to the Start Date. Accommodation selection is considered final after this date and changes will not be accepted without **Do Not Disturb's** consent, such consent shall be at **Do Not Disturb's** absolute discretion.

4.2.1 The Journalist accepts 4 hosted nights' accommodation (assigned by **Do Not Disturb**) on a single occupancy basis with breakfast (including taxes) in **Do Not Disturb's** selected hotel partners. This may require check-in up to 1 day prior to the Start Date and check-out the day following cessation of the Exhibition (18 November 2023). See clause 5.4 for more information.

- 4.3. In respect of hosted accommodation (above), **Do Not Disturb** will not be responsible for extra room costs incurred during the Journalist's occupancy (i.e. room service, spa, mini bar, dry cleaning, etc.). Any room upgrade will be solely at the discretion of the hotel management. Any extension to the stay prior to the Start Date or after cessation of the Exhibition or any change from single occupancy to double occupancy shall be at the Journalist's own cost and will be charged directly by the hotel to the Journalist on Check-out. The choice of hotel allocated to the Journalist is at the absolute discretion of **Do Not Disturb**.
- 4.4. The Journalist acknowledges and accepts that **Do Not Disturb** is being charged for the Journalist's accommodation during the Exhibition. As a result, the Journalists are financially liable for the full cost of accommodation should the Journalist 'no-show' at or change their accommodation from or at the hotel they have been allocated. Any cancellation fees will be fully charged to the Journalist.
- 4.5. In the event the Journalist wishes to change their accommodation in any way, this should be arranged at the sole discretion and cost of the Journalist. In the event the Journalist succeeds in securing availability in another of **Do Not Disturb's** hotel partners, the Journalist shall be liable for the cost of their new accommodation and should inform **Do Not Disturb** immediately of these changes.
- 4.6. Journalists are responsible for arranging their own transfers to and from the airport for all arrivals and departures.

5. CANCELLATION OR AMENDMENT

- 5.1. The Journalist agrees and acknowledges that in arranging a pre-scheduled appointment, meeting or any other pre-scheduled event throughout the duration of any Exhibition (a "**Scheduled Event**") that **Do Not Disturb** has put time, operational, promotional and labour cost as well as other expense into arranging such Scheduled Event including development time. The Journalist acknowledges and agrees that if any Scheduled Event and to the extent such Scheduled Event are organised by **Do Not Disturb**, the Journalist shall be liable to pay to **Do Not Disturb** an arrangement fee in the amount of **£200** per Scheduled Event (and in accordance with the Rules and Regulations for **Do Not Disturb**) (a "**Single Participation Fee**") that is not attended by the Journalist throughout the duration of an Exhibition.
- 5.2. In the event the Journalist cancels their participation in **Do Not Disturb** or a substantial part thereof of more than 101 days prior to the Start Date no additional fees will become due and/or payable. The following fee (each a "**Participation Fee**") is due and payable (as applicable), in the event that the Journalist cancels their participation in **Do Not Disturb's** Journalist programme or a substantial part thereof or fails to attend the show:
 - 5.2.1. £500 if cancellation is between 100 to 45 days (inclusive) prior to the Start Date;
 - 5.2.2. £750 if cancellation is between 44 to 15 days (inclusive) prior to the Start Date;
 - 5.2.3. £1,000 if cancellation is 14 days or less prior to the Start Date.
- 5.3. The Journalist may avoid any Single Participation Fee if they can be replaced by a person with the equivalent role and seniority within their organisation, pending approval in writing by **Do Not Disturb** at its absolute discretion. All replacement name changes within **70 days** of the Start Date, will result in the Journalist being charged an administrative fee of **£199** per change.
- 5.4. **Do Not Disturb** shall be entitled to charge an administration fee equal to the value of **£250** should the

Journalist submit an Application and then decline attendance upon acceptance.

- 5.5. Any Single Participation Fee, Participation Fee or administration fee should be payable to **Do Not Disturb** within 14 days of receipt of an invoice. If the Journalist fails to do so, **Do Not Disturb** will suspend any further invitation to the Journalist and to their company and reserve the right to extend this suspension to an exhibition or event organised by This is Beyond Ltd.
- 5.6. The Journalist may cancel any additional delegate badge, products or services order by giving prior notice in writing to **Do Not Disturb** at least 90 days prior to the Start Date without penalty save that where this results in an overpayment being made such overpayment shall be credited to the for use towards other products or services provided by **Do Not Disturb**. Where such notice is received by **Do Not Disturb** less than 90 days prior to the Start Date, the Journalist will be liable for 100% of the cost of the badge.
- 5.7. Identification changes to registered badges may be made by the Journalist, under stipulation they must be in writing to **Do Not Disturb** at least 30 days prior to the Start Date without any administration charge arising. Where such notice is received by **Do Not Disturb** less than 30 days prior to the start of the Exhibition, the Journalist will be charged an administration fee of £199 per change.
- 5.8. Neither **Do Not Disturb** nor its agents, employees or contractors shall be required to assist the Journalist to obtain any documents necessary for entry into the country where the Exhibition is to be held e.g. passport, VISA or ESTA. Any failure of the Journalist to obtain any such documents from the relevant authorities or any failure to arrangement travel or accommodation by the Journalist for any of its agents, employees or contractors shall not constitute frustration of the Contract or a Force Majeure event. The Journalist, however, may substitute another person to take their place subject to approval of such person in its absolute discretion by **Do Not Disturb**. In the event of such substitution, the Journalist shall remain the party to and primarily liable and obligated to **Do Not Disturb** under the Contract. The Journalist shall procure that any substituted party shall accept these Terms.
- 5.9. In the event of a breach of these Terms, either party may (without limiting any other remedy) notify the other in writing requesting that the breach be remedied within 30 days if such breach is capable of remedy.
- 5.10. Without prejudice to any accrued rights, either party may (without limiting any other remedy) at any time terminate the Contract immediately by written notice to the other:
 - 5.10.1. if the Journalist fails to make any payment by the due date for payment of the same;
 - 5.10.2. if the offending party fails to remedy the breach set out by notice pursuant to clause 6.10 to the claimant's reasonable satisfaction;
 - 5.10.3. if one party materially or persistently breaches any of these Terms;
 - 5.10.4. as a result of an act of Force Majeure;
 - 5.10.5. there is a change of Control of the Journalist;
 - 5.10.6. if the other party takes any step or action in connection with its entering administration, provisional liquidation or any composition or arrangement with its creditors (other than in relation to a solvent restructuring), being wound up (whether voluntarily or by order of the court, unless for the purpose of a solvent restructuring), having a receiver appointed to any of its assets or ceasing to carry on business or, if the step or action is taken in another jurisdiction, in connection with any analogous procedure in the relevant jurisdiction; or
- 5.11. If the Journalist changes the affiliation / agency they were contracted under of **Do Not Disturb** or if **Do Not Disturb** deem (at **Do Not Disturb's** sole discretion) that the Journalist's business priorities or business direction has changed.
- 5.12. On termination of the Contract for whatever reason:
 - 5.12.1. the Journalist shall immediately pay to **Do Not Disturb** all of **Do Not Disturb's**

outstanding unpaid invoices and interest and, in respect of any payment where no invoice has been submitted, **Do Not Disturb** may submit an invoice, which shall be payable immediately on receipt.

- 5.12.2. any provision of the Contract that expressly or by implication is intended to come into or continue in force on or after termination or expiry of the Contract shall remain in full force and effect; and
 - 5.12.3. termination or expiry of the Contract shall not affect any of the rights, remedies, obligations or liabilities of the parties that have accrued up to the date of termination or expiry, including the right to claim damages in respect of any breach of the Contract which existed at or before the date of termination or expiry.
- 5.13. In the event of an act of Force Majeure or other event outside the reasonable control of **Do Not Disturb**, the Exhibition may be cancelled, postponed or amended (in a format that can be digital, hybrid or otherwise) by **Do Not Disturb** in such manner as **Do Not Disturb** determines in its absolute discretion upon notice in writing to the Journalist. Any amendment to the Exhibition under this clause shall include, without limitation, any change to the Venue, timings, style or format of the Exhibition (including changing the Exhibition from a 'face to face' format to a digital or hybrid format). In such event, the Journalist is still bound by the terms of this Contract including any of those set out under clause 5 (Cancellation and Amendment). The Journalist shall have no entitlement to any refund of any amount due, payable or paid at the time of the cancellation, postponement or amendment. All remaining payments of the Fee shall remain due and payable without deduction, set-off or counterclaim.
- 5.14. In the event of any cancellation, postponement or amendment, **Do Not Disturb** may at its absolute discretion under this clause 2.3 amend this Contract or add or delete Terms to enable the Exhibition to be held at the revised time, location or in the revised manner that **Do Not Disturb** determines in its absolute discretion to be necessary taking into account the circumstances and the financial implications of the same. Any such amendments, additions or deletions shall be notified to the Journalist in writing as soon as practicably possible.
- 5.15. In the event that **Do Not Disturb** is delivered in a digital format:
- 5.15.1. the Journalist acknowledges and accepts that any applications, platforms or programs (each a "**Third Party Application**") which are used by **Do Not Disturb** to enable the delivery of the Exhibition in digital format may be subject to additional third-party terms;
 - 5.15.2. the Journalist acknowledges and accepts that **Do Not Disturb** shall not be responsible nor liable for any losses or damages suffered or incurred by the Journalist in connection with its use of any Third-Party Application; and
 - 5.15.3. **Do Not Disturb** shall be entitled to introduce any policies or terms relating the delivery of the Exhibition in digital format to supplement these Terms which shall be binding on the Journalist.

6. CONDUCT OF JOURNALIST

- 6.1. As a condition to receiving the services provided by **Do Not Disturb**, Journalists hosted by **Do Not Disturb** will be required to adhere to the following:
- 6.1.1. As an invited member of **Do Not Disturb's** collective community, the Journalists shall treat other members (Journalists, Exhibitors, Partners, Suppliers and Staff) in a respectful manner. **Do Not Disturb** operates a zero-tolerance policy on disruptive and abusive behaviour (verbal or physical) including without limitation abusive, offensive, racist, sexist, predatory, drunken or otherwise inappropriate conduct or conduct that brings **Do Not Disturb** or the Exhibition into disrepute by any member towards another member of the community. **Do Not Disturb** reserves the right to remove or black list any Journalist from all This is Beyond events or exhibitions, who is deemed disruptive to the Exhibition or any event, or during any process in the lead up to the Exhibition or any event.
 - 6.1.2. The Journalist has a duty and is obliged to actively take part in submitting, accepting and

approving pre-scheduled meetings and therefore also has a duty, and is obliged to attend all pre-scheduled meetings arranged. The Journalist is also obligated to attend the exhibition and all social events according to the official programme of the Exhibition. Failure to do so may result in action taken in accordance with clause 7.2 and 6.3.

- 6.1.3. The Journalist is prohibited to sell or to be heard selling products, supplies or services to Exhibitors or fellow Journalists throughout their entire stay at the exhibition. Failure to comply with this requirement may result in action taken in accordance to the clause 7.3 and/or exclusion from the exhibition and future events organised by This is Beyond Ltd or **Do Not Disturb** without refund of any sums that may have already been paid by that person.
- 6.1.4. The Journalist prohibited to display or distribute any political, illegal, immoral or offensive material at the Exhibition. No lotteries, games of chance or raffles or use of audio, lighting or audio-visual will be conducted without the prior written consent of **Do Not Disturb**.
- 6.1.5. The Journalist shall comply with all reasonable instructions of **Do Not Disturb**, the venue operator and statutory regulations and the rules & regulations.
- 6.2. The Journalist shall comply with: (a) all applicable laws; (b) the Rules & Regulations and all health & safety guidelines issued by the Venue or **Do Not Disturb** from time to time; and (c) all reasonable instructions of **Do Not Disturb** and the Venue issued from time to time. Some of these will be updated and edited throughout the period up to and including finalisation of arrangements for the Exhibition and during the Exhibition itself. The Journalist shall in addition co-operate with **Do Not Disturb** in all matters relating to the Exhibition and provide, in a timely manner, such information as **Do Not Disturb** may reasonably require, and ensure that it is accurate and complete in all material respects.
- 6.3. The Journalist shall be responsible for the conduct of its employees, agents, contractors and guests at all times. In the event of any conduct that is not within the standards of normal, professional or reasonable behavior expected in the work-place including as set out in clause 7.1.1, the offending person may be removed from the Venue by **Do Not Disturb** at its absolute discretion and any re-entry cancelled, suspended or made subject to conditions as **Do Not Disturb** requires at its absolute discretion. Persistent or serious offences by a Journalist under this clause will be deemed a material breach of the Contract.
- 6.4. The Journalist acknowledges and accepts that **Do Not Disturb** does not have any control of and therefore cannot reasonably accept any liability in respect of the conduct, behaviour, response or actions of any third parties.

7. INTELLECTUAL PROPERTY

- 7.1. This is Beyond Limited or **Do Not Disturb** and their licensors shall retain ownership of all their Intellectual Property Rights. Unless expressly stated otherwise, This is Beyond Limited or **Do Not Disturb** and their licensors shall own any works, information, data or other materials created in connection with the Exhibition. The Journalist and its licensors shall retain ownership of all Intellectual Property Rights in the Journalist Information.
- 7.2. **Do Not Disturb** grants the Journalist or shall procure the direct grant to the Journalist of, a fully paid-up, worldwide, non-exclusive, royalty-free, non-transferable licence to use the **Do Not Disturb** Materials solely for the purpose of attending the Exhibition.
- 7.3. The Journalist grants **Do Not Disturb** a fully paid-up, worldwide, non-exclusive, royalty-free, non-transferable licence to copy and modify the Journalist Information for the purpose of providing the Exhibition, Services, Space and Stand to the Journalist in accordance with the Contract including using the Journalist Information in the **Do Not Disturb** Materials.
- 7.4. The Journalist shall indemnify **Do Not Disturb** in full against any loss or damage suffered by **Do Not Disturb** arising of or in connection with any claim brought against This is Beyond Limited or **Do**

Not Disturb for infringement of a third party's rights (including any Intellectual Property Rights) arising out of, or in connection with, the receipt or use of the Journalist Information by **Do Not Disturb**.

8. INDEMNITY

- 8.1. The Journalist shall indemnify and hold harmless **Do Not Disturb** against any loss, damages, costs, expenses or other claims arising from: a) breach of these Terms by the Journalist, its employees, agents or contractors; and
b) breach of any duty or any other tort in connection with any acts or omissions of the Journalist, its employees, agents or subcontractors, whether negligent or otherwise, as applicable.

9. LIMITATION OF LIABILITY

- 9.1. Except in respect of death or personal injury caused by negligence or as a result of fraud, neither **Do Not Disturb** nor the Journalist or any of their employees, agents or contractors shall be liable to each other by reason of any representation, or any implied warranty, condition or other term, or in tort (including without limitation negligence) or any duty at common law or under statute, or under the express terms of the Contract or otherwise howsoever arising, for any loss or damage, costs, expenses or other claims whether direct or indirect, being (a) loss of profit or business or opportunity; (b) reputational loss or damage; or (c) any special or consequential loss or damage, which in each case arise out of or in connection with the Exhibition (including without limitation any cancellation, amendment or postponement of the Exhibition).
- 9.2. Subject to clause 9.1, and except in respect of death or personal injury caused by negligence, **Do Not Disturb's** total liability to the Journalist by reason of any representation, or any implied warranty, condition or other term, or in tort (including without limitation negligence) or any duty at common law or under statute, or under the express terms of the Contract or otherwise howsoever arising, in respect of all loss or damage, costs, expenses or other claims arising from or in connection with the Exhibition, shall in no circumstances exceed the Fee unless caused by the fraudulent act or omission of **Do Not Disturb**, its authorised employees, agents or contractors.
- 9.3. Notwithstanding clause 9.1, and except in respect of death or personal injury caused by negligence or as a result of fraud, neither **Do Not Disturb** nor the Venue operator nor their employees, agents, or contractors shall have any liability to the Journalist by reason of any representation (unless fraudulent), or any implied warranty, condition or other term, or in tort (including without limitation negligence) or any duty at common law or under statute, or under the express terms of the Contract or otherwise howsoever arising, for any loss or damage, costs, expenses or other claims, whether direct or indirect, which arise out of or in connection with the Exhibition (including without limitation any cancellation, amendment or postponement of the Exhibition):
- 9.3.1. as a result of an act of Force Majeure; or
 - 9.3.2. in relation to the failure of **Do Not Disturb's** agents or contractors to supply materials for the Stand or any of the amenities for the Exhibition; or
 - 9.3.3. in relation to the failure of supply of any utilities by any public, government or private provider.
- 9.4. References in **Do Not Disturb's** marketing materials to "Guaranteed Scheduled Events" or any reference to a targeted number of delegates shall imply an obligation on **Do Not Disturb** to use its reasonable endeavours to provide such services to a Journalist but subject to availability of such matters or things. However, if **Do Not Disturb** is unable to supply any such matters or things, such failure shall not constitute a breach of this Contract by **Do Not Disturb**.
- 9.5. **Do Not Disturb** may not benefit from the limitations and exclusions set out in this clause 9 in respect of any liability arising from its willful default.

- 9.6. Unless the Journalist notifies **Do Not Disturb** that it intends to make a claim in respect of an event within the notice period, **Do Not Disturb** shall have no liability for that event. The notice period for an event shall start on the day on which the Journalist became, or ought reasonably to have become, aware of the event having occurred and shall expire 3 months from that date. The notice must be in writing and must identify the event and the grounds for the claim in reasonable detail.
- 9.7. If **Do Not Disturb's** performance of its obligations under the Contract is prevented or delayed by any act or omission of the Journalist, its agents, subcontractors, consultants or employees, **Do Not Disturb** shall:
- 9.7.1. not be liable for any costs, charges or losses sustained or incurred by the Journalist that arise directly or indirectly from such prevention or delay;
 - 9.7.2. be entitled to payment of the Fee or any part of the Fee despite any such prevention or delay; and
 - 9.7.3. be entitled to recover any additional costs, charges or losses **Do Not Disturb** sustains or incurs that arise directly or indirectly from such prevention or delay.
- 9.8. The Journalist acknowledges and agrees that as **Do Not Disturb** is the provider of the Exhibition and is not involved or a participant, in any way, in respect of any contact, meetings (face-to-face or otherwise), negotiations, transactions or contracts that are entered into or otherwise agreed between the Journalist and any third parties during or in connection with any Exhibitions. Consequently, the Journalist acknowledges and agrees that **Do Not Disturb** shall not be liable in any way and/or for any reason whatsoever in respect of any acts or omissions arising from any dealings, arrangements or relationship between the Journalist and third parties.

10. **INSURANCE**

- 10.1. The Journalist is responsible for arranging sufficient insurance in relation to: (1) their employees, agents, contractors, property and other equipment for which they are responsible; and (2) any participation, accommodation and travel related expenses.

11. **CONFIDENTIALITY**

- 11.1. Each party undertakes that it shall not at any time, disclose to any person any confidential information concerning the business, affairs, customers, clients or suppliers of the other party or of any associated or group company of the other party belongs which for **Do Not Disturb**, except as permitted by clause 7.2. For the purposes of these Terms: "**group**" means, in relation to a party, that party, any subsidiary or holding company from time to time of that party, and any subsidiary from time to time of a holding company of that party; and "associated" means, under the Control of the same person, company or entity.
- 11.2. Each party may disclose the other party's confidential information:
- 11.2.1. to its employees, officers, representatives, contractors, subcontractors or advisers who need to know such information for the purposes of carrying out the party's obligations under the Contract. Each party shall ensure that its employees, officers, representatives, contractors, subcontractors or advisers to whom it discloses the other party's confidential information comply with this clause 11.2;
 - 11.2.2. as may be required by law, a court of competent jurisdiction or any governmental or regulatory authority; and
 - 11.2.3. as expressly permitted under this Contract.
- 11.3. Neither party shall use any other party's confidential information for any purpose other than to perform its obligations under the Contract.

12. **GENERAL**

- 12.1. The Journalist is fully responsible for VAT, GST, sales tax or other analogous taxes or liabilities as required by the local governing authorities. **Do Not Disturb** has no responsibility for the relevant fiscal process relating to such taxes. This is a matter exclusively between the Journalist and the relevant local authorities. **Do Not Disturb** may (but shall not be obliged to) charge VAT, GST, sales tax or other analogous taxes or liabilities on invoices depending on the tax situation of the Journalist and its country of residence. In the event that VAT, GST, sales tax or other analogous taxes or liabilities is properly due and not charged on any relevant invoice, the Journalist shall pay the same on demand from **Do Not Disturb**.
- 12.2. No failure or delay by either party in exercising any of its rights under the Contract shall be deemed to be a waiver of that right, and no waiver by either party of any breach of the Contract by the other shall be effective unless it is given in writing or be considered as a waiver of any subsequent breach of the same or any other provision.
- 12.3. If any provision of these Terms is held by any court or other competent authority to be invalid or unenforceable in whole or in part, it shall be deemed modified to the minimum extent necessary to make it valid, legal and enforceable. If such modification is not possible, the relevant provision or part-provision shall be deemed deleted. Any modification to or deletion of a provision or part-provision under this clause shall not affect the validity and enforceability of the rest of the Contract.
- 12.4. From time to time private events might be organised by delegates participating in the show. The organisation of such events is not the responsibility of **Do Not Disturb** and **Do Not Disturb** cannot facilitate entry or access to any of those events.
- 12.5. **Do Not Disturb** does not allow any family members or life partners, junior staff or non-delegates to attend any of the official functions or the **Do Not Disturb** exhibition unless previously agreed.
- 12.6. **Do Not Disturb** is for senior management and employees of the Journalist only. **Do Not Disturb** reserves the right to refuse entry to any junior staff or person under 21 years old or any agents or contractors of the Journalist.
- 12.7. Unless this Contract expressly states otherwise, this Contract shall not give rise to any rights for a third party to enforce any term of the Contract save that any associated or parent company of **Do Not Disturb** including This is Beyond Limited is entitled to protect its assets, revenues or Intellectual Property Rights.
- 12.8. Any notice or other communication given to a party under or in connection with the Contract shall be in writing and shall be:
- 12.8.1. delivered by hand at its registered office (if a company) or its principal place of business and be deemed to have been received at the time left at the proper address; or
 - 12.8.2. by pre-paid national first-class post or other next working day delivery service at its registered office (if a company) or its principal place of business and be deemed to have been received at 10.00am on the second Business Day after posting; or
 - 12.8.3. by pre-paid airmail providing proof of postage or delivery and be deemed to have been received at 10.00am on the fifth Business Day after posting; or
 - 12.8.4. sent by email to the email address specified in the Rules and Regulations (for **Do Not Disturb**) or in the Application (for the Journalist) and be deemed to have been received at the time of transmission, or, if this time falls outside business hours in the place of receipt, when business hours resume.
 - 12.8.5. In this clause, business hours means 9.00am to 5.00pm Monday to Friday on a day that is not a public holiday in the place of receipt and 'Business Day' shall be construed accordingly.
 - 12.8.6. This clause does not apply to the service of any proceedings or other documents in any legal action or, where applicable, any arbitration or other method of dispute resolution.
 - 12.8.7. The Journalist acknowledges and agrees that on receipt of email confirmation of inclusion of the Journalist onto **Do Not Disturb's** Journalist programme this email will constitute formation of a binding contract to attend the Exhibition upon the terms of this Contract.

- 12.9. This Contract, and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation, shall be governed by, and construed in accordance with the laws of England. Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with the Contract or its subject matter or formation.
- 12.10. This Contract is drafted in the English language. If this Contract is translated into any other language, the English language version shall prevail.
- 12.11. Any notice given under or in connection with this Contract shall be in the English language. All other documents provided under or in connection with this Contract shall be in the English language, or accompanied by a certified English translation.
- 12.12. If such document is translated into any other language, the English language version shall prevail unless the document is a constitutional, statutory or other official document.

13. USE OF DATA

- 13.1. **Do Not Disturb** will use the personal information provided to it in connection with this Contract and the provision of the Exhibitions in accordance with **Do Not Disturb** Privacy Policy.
- 13.2. The Journalist agrees to notify the **Do Not Disturb** of any change to its contact information (including but not limited to its telephone and/or e-mail address).
- 13.3. The Journalist must not provide **Do Not Disturb** with personal information relating to others unless it is lawfully authorised to do so and has passed on a copy of **Do Not Disturb** Privacy Policy to those individuals.
- 13.4. The Journalist shall procure for its officers, employees, agents and contractors to provide appropriate authorisation under privacy laws to give their company and personal information to **Do Not Disturb** as compiled by the Journalist in their personal profile for the purpose of distribution to other participants in the Exhibition and to have them displayed in any Exhibition related publications.
- 13.5. The Journalist shall procure for its officers, employees, agents and contractors to provide appropriate authorisation under privacy laws to be photographed or videoed during the Journalist's participation at the Exhibition and that the resulting material may be used for promotional purposes in any media including without limitation in print, on the internet and any digital format. The Journalist confirms that it has all necessary personal authorisations required under clause 13.

Do Not Disturb Ltd,
2/2 Shepherds Building West, Rockley Road,
Shepherds Bush, London
UK, W14 ODA